

APPLICATIONS FOR DPAR FOR TELECOMMUNICATIONS EQUIPMENT

VALIDATION CHECKLIST February 2016

Applications should be submitted in accordance with the requirements in this checklist. If not, the application may be declared invalid and not determined or processing may be delayed.

If the application is submitted electronically, one copy of the form and each of the drawings, plans and documentation will be required. If the application is submitted in paper format, 2 copies (1 original and 1 copy) will be required.

A CD/DVD containing the same information will enable the application to be validated more quickly. The maximum file size acceptable is 2 MB (exceptionally 5 MB is acceptable for long reports)

National List of Requirements

Information Item	Notes
1. Completed application form or written description of the proposed development.	NA
2. A location plan and a site plan are required. The site should be edged red; other land in the applicant's ownership should be edged blue.	NA
3. Evidence that the developer has given notice of the proposed development in accordance with A.3(1) of Part 16 of Schedule 2 to the General Permitted Development Order 2015.	NA
4. The appropriate fee	NA

Local List Requirements

The information required may include any of the following. You are advised to discuss what information will be required with planning officers before submitting an application. Where the local planning authority considers that information is required and it is not provided the application will be treated as invalid.

Information Item	Policy Driver	Types of application	When or what information is required
Plans and drawings including: Existing and proposed floor and roof plans (e.g. at a scale of 1:50, 1:100 or 1:200)	CLG circular - Guidance on information requirements and validation London Plan - Place Shaping policies Local Plan - policies CS10 and CS12	Prior notification by electronic communications code operators.	Plans should be proportionate to the nature and size of the proposal, drawn at an identified standard metric scale and titled and numbered. They should show clearly the proposed works in relation to what is already there.
Acoustic Report	NPPF London Plan Policy 7.15 Local Plan policy CS15	Prior notification by electronic communications code operators.	May be required for developments that could affect noise sensitive properties (e.g. residential or educational uses).
Planning Statement/Supporting Information	NPPF	Prior notification by electronic communications code operators.	Provision of a planning statement is optional.
Telecommunications Development supplementary information	NPPF Local Plan policies CS10 and CS12	Prior notification of by electronic communications code operators	Information on the position, size, appearance and impact of equipment that is not provided elsewhere (eg on the standard application form). For mast and antenna development by mobile phone network operators a signed declaration confirming that the equipment and installation has been designed to be in full compliance with the requirements of the radio frequency public exposure guidelines of the International Commission on Non-Ionizing Radiation Protection.