



Considerate Contractor Streetworks Scheme Code of Conduct

As a member of the Considerate Contractor Streetworks Scheme (CCSS), we will ensure that our personnel are committed to observing the City of London Corporation's CCSS Code of Conduct (the Code). We will quickly put right any statutory infringements or breaches of the Code and understand that continual justifiable complaints by the public or the City Corporation will result in an escalation process which could lead to our suspension from the scheme.

The City Corporation expects a member to comply with appropriate safety legislation, including HSG47 (avoiding danger from underground services) the 1991 NRSWA and the Traffic Management Act 2004.

The City Corporation expects a member of the Scheme to abide by the following:

Safety

Our workforce will use full safety equipment, appropriate to the task. Vehicle logistics operations will keep to the appropriate best practice safety standards, such as FORS and CLOCS and we will ensure that all vehicles are compliant with the appropriate cycle and pedestrian protection requirements. Site operations will be completely enclosed to provide protection for the public. Pedestrian routes around our site will be kept safe and easy to use for disabled users.

Planning

We agree to consult the relevant City of London officers at the earliest opportunity. We agree to provide details of the traffic management required, loading bays and any other temporary works affecting the highway in sufficient time to allow for adequate consultation and to obtain the relevant licences, permits, traffic orders and agreements before the works starts which will be renewed/extended if necessary, in good time. Any changes or variations will be discussed in advance with City Corporation officers.

Cleanliness

Our workforce will take pride in their appearance and the cleanliness of the site surroundings by keeping the area clean and take the best measures to keep the highways and footways clean in the site vicinity. We will implement measures to eliminate dust, minimise noise and control vibration in the surrounding area. The public will see our site as tidy and well organised. The workforce will be prevented from using external site areas during breaks. Smoking-related litter will not be left outside our site boundary.

Site environment

We will minimise noisy activities and limit them to the periods set by the City of London Environmental Team. Sites will be kept clean and tidy and adequate barriers (acoustic where appropriate) or fencing erected, where required. The signing, lighting and guarding will be fit for purpose. Materials and waste will be kept within the site boundaries. Site staff will be courteous and helpful to the public. Our site management will be encouraged to alert City Corporation officers to problems on the highway outside our direct control.

Duration

We will seek to implement reasonable measures to safely minimise the duration of works, including use of new technology and appropriate methods of working. Where the works are due to take place on traffic sensitive streets, we agree to consider working double shifts for gangs and use extended working hours in summertime (or where daylight hours permit). Where possible we will carry out shared works.

Disruption

We agree to hold site meetings as required with the City Corporation Streetworks Team and provide details of works agreements, traffic management plans and environmental out of hours works agreement, in sufficient time to allow for permit conditions to be agreed, before permit applications are submitted. We agree to share works programmes with the City Corporation before the work starts, where required, so that the work can be effectively planned, co-ordinated and communicated. We will take steps to monitor our assets, identify those at risk of failure and/or leakage and take steps to effectively maintain them. We will conform to the City Corporation reinstatement specifications using the correct materials.

Signage

We agree to work with the City Corporation Streetworks Officers to implement appropriate, consistent and informative signage, providing current information to the public and businesses using permit and information boards and drop-in centres when required under the London Permit Scheme. In particular, we will consider site-specific signage where work sites are inactive. We agree to install, maintain and then remove necessary traffic management, pedestrian signage and disability access equipment in accordance with the Safety at Street Works and Road Works Code of Practice 2013 appropriate to the City's speed limit and the City's road network layout.

Communication

We agree to work with the City Corporation Streetworks Officers to develop a communications plan that will provide stakeholders with clear information on the need for the works, their duration and how traffic and pedestrian access will affect premises and provide letter drops where required. We agree to consult the City Corporation at the earliest opportunity to discuss the works and to maintain

communications with the City Corporation and will respond in a timely manner to reasonable requests.

Improvement Measures

We agree to work with City Corporation Streetworks Officers in developing a regime of measures that will ensure continuous improvement in working practices and the use of new technology and materials to reduce the works duration. We will participate in the City Corporation's quarterly coring programme and CCSS workshops.