



## Equality Impact Assessment Form

Before completing this form, please refer to the Equality Impact Assessment Guidance documents and training materials

- EQIA Intranet Infohub
- EQIA Guidance

The Equality Impact Assessment (EQIA) will identify how any proposed policies, practices, activities, service changes or procedures will impact or affect different groups or communities if implemented. It supports officers in assessing whether the impacts are positive, negative, or unlikely to impact each of the nine protected characteristic groups. The assessment will also demonstrate whether there are ways to proactively advance equity, equality, diversity and inclusion. An EQIA is required before you finalise your proposal, or it may not be legally compliant.

If you have any questions or need feedback on your analysis, please contact the EDI team: [CSPT.EDI@cityoflondon.gov.uk](mailto:CSPT.EDI@cityoflondon.gov.uk)

### **Section 1: To be completed by all**

<b>Proposal Title</b>	Air Quality Supplementary Planning Document
<b>Details of the lead officer completing the Assessment/ Role responsible for the completion of the EQIA</b>	Ruth Calderwood, Air Quality Manager
<b>Department Responsible:</b>	Environment
<b>Who has been involved in creating the EQIA:</b> (please summarise/list stakeholders you have engaged with and how)	Ruth Calderwood
<b>Date of Initial assessment:</b>	4/11/2025
<b>Dates of review (as applicable)</b>	25/11/2025

Please refer to the EQIA guidance when completing this form

## 1. PROPOSAL OVERVIEW

**What does the proposal aim to achieve?** Please outline your proposal below

- If no potential impacts are identified at this stage, proceed to **Section 3**
- If you believe there may be potential negative impacts, continue to **Section 2, Steps 2,3,4, and 5** to complete a full EQIA, then move to **Section 3**
- If you identified any positive impact, please record and monitor at **Section 2, Step 5**, then move to **Section 3**

Please feel free to attach supporting documents/ information

The purpose of this Supplementary Planning Document (SPD) is to provide guidance on how applicants should approach air quality in their development proposals.

It has been prepared to provide additional detail and guidance on how to fulfil policies of the current Local Plan, as well as the emerging policies of the City Plan 2040. The SPD will undergo public consultation and will be amended to take into account suggested changes, where relevant.

Specifically, this SPD:

- Provides guidance for complying with the air quality policies of the emerging City Plan 2040
- Ensures that there is a consistent approach for managing air quality in planning applications
- Outlines best practice for the design of a development to minimise its air quality impact
- Outlines measures to mitigate residual emissions of air pollutants
- Provides guidance on the application of damage costs for air quality
- Details what is required in an Air Quality Impact Assessment report

Please refer to the EQIA guidance when completing this form

**Section 2: To be completed for a full EQIA**

**2. EVIDENCE AND IMPACT ANALYSIS**

Please highlight the potential impact on these groups, actions taken to mitigate impact and advance equality, diversity and inclusion (include data/evidence upon which the analysis is based)

Protected Groups:

- Age
- Disability
- Gender Reassignment
- Marriage & Civil Partnership
- Pregnancy & Maternity
- Race
- Religion & Belief
- Sex
- Sexual Orientation

Additional Groups

- Socio-economic background
- Care leavers
- Carers & Parents
- Veterans

Where relevant note relevant intersectional impacts: where combinations of different group identities may result in unique or compounded impacts.

Please refer to the EQIA guidance when completing this form

### 3. STAKEHOLDER ENGAGEMENT

**Outline any consultation/engagement activity and additional information gathered not outlined above (if relevant)**

The draft SPD will be subject to formal consultation for 4 weeks. Comments will be able to be submitted via a consultation portal, accessible through our website or by email. A series of consultation events are planned for mid to the end of March. The document is a very technical planning document aimed at developers. Pre consultation has already taken place with a small number of developers.

An engagement plan will be developed, to comply with the Statement of Community Involvement (SCI). It will include residents, businesses, industry professionals, consultants and other relevant stakeholders. Copies of the SPD, and any other supporting documents, will be made available on the City Corporation's website as well as physical copies in the locations specified in the City Corporation's SCI.

The aims of the public consultation will be:

- To obtain feedback from stakeholders on the draft SPD and use the feedback to improve the document and inform the final version
- To ensure stakeholders are aware of the SPD and use it to inform development proposals
- To seek broad consensus, where possible, from stakeholders and experts for the final SPD to support a consistent high standard for new development

### 4. DECISION MAKING (MITIGATIONS AND CHANGE)

**After completing steps 1-3, please outline your informed decision.**

No changes are required; there is no negative impact or discrimination

Please refer to the EQIA guidance when completing this form

## 5. MONITORING AND REVIEW

How will you monitor and review the impact (positive or negative) of the proposal once it has been put into effect, if so, how? What are the timescales for reviewing the EQIA once proposals are implemented?

No specific monitoring or review required.

### Section 3: To be completed by ALL

## 6. RECORDING YOUR DECISION AND SIGN-OFF

All protected and additional groups were assessed. The SPD has no negative impact on any of the groups. Improving air quality is beneficial for all sectors of the community

### Sign off

1. Officer completing the EQIA

<b>Name</b>	Ruth Calderwood
<b>Job Title</b>	Air Quality Manager
<b>Date</b>	25/11/2025
<b>Signature</b>	Ruth Calderwood

2. Manager / Senior Manager or Chief Officer

<b>Name</b>	Rachel Pye
<b>Job Title</b>	Assistant Director Public Protection
<b>Date</b>	2.12.25
<b>Signature</b>	