

Cleaning Schedule



Barnersbury House

Daily	<ul style="list-style-type: none">• Litter Pick entire estate grounds empty external litter bins• Check bin chutes• Disinfectant high contact surfaces (door handles etc all floors)• Sweep and remove litter from landings & stairwell• Check bin chamber and change bins
Weekly	<ul style="list-style-type: none">• Sweep & Mop stairwells• Wipe down doors and framework• Spot clean walls• Dust lighting• Weed and clear beds• Sweep and disinfect bin chambers
Monthly	<ul style="list-style-type: none">• High level dusting and cleaning• Clean and wipe down stairwell furniture (banisters top and banister bottom)• Dust and clean lighting main entrances
As Required	<ul style="list-style-type: none">• Clean spillages• Remove hazards• Unblock bin chutes• Delivery of estate post• Remove bulk waste

This schedule is a listing of standard tasks not inclusive of programmed and team-based works. All tasks listed and their timeframes are subject to capacity and therefore can change or vary due to circumstance. That aside estate teams will always attempt to uphold these schedules and maintain the standards expected.

If you have any questions regarding Estate Services please contact the City of London via EstateServices@cityoflondon.gov.uk

Cleaning Schedule



Bunning House

Daily	<ul style="list-style-type: none">• Litter Pick entire estate grounds• empty external litter bins• Check bin chutes• Disinfectant high contact surfaces (door handles etc all floors)• Sweep and remove litter from landings & stairwell• Check bin chamber and change bins
Weekly	<ul style="list-style-type: none">• Sweep & Mop stairwells• Wipe down doors and framework• Spot clean walls• Dust lighting• Weed and clear beds• Sweep and disinfect bin chambers
Monthly	<ul style="list-style-type: none">• High level dusting and cleaning• Clean and wipe down stairwell furniture (banisters top and banister bottom)• Dust and clean lighting main entrances
As Required	<ul style="list-style-type: none">• Clean spillages• Remove hazards• Unblock bin chutes• Delivery of estate post• Remove bulk waste

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Cleaning Schedule



Crayford House

Daily	<ul style="list-style-type: none">• Litter Pick entire estate grounds empty external litter bins• Check bin chutes• Disinfectant high contact surfaces (door handles etc all floors)• Sweep and remove litter from landings & stairwell• Check bin chamber and change bins
Weekly	<ul style="list-style-type: none">• Sweep & Mop stairwells• Wipe down doors and framework• Spot clean walls• Dust lighting• Weed and clear beds• Sweep and disinfect bin chambers
Monthly	<ul style="list-style-type: none">• High level dusting and cleaning• Clean and wipe down stairwell furniture (banisters top and banister bottom)• Dust and clean lighting main entrances
As Required	<ul style="list-style-type: none">• Clean spillages• Remove hazards• Unblock bin chutes• Delivery of estate post• Remove bulk waste

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Cleaning Schedule



Fairweather House

Daily	<ul style="list-style-type: none">• Litter Pick entire estate grounds empty external litter bins• Check bin chutes• Disinfectant high contact surfaces (door handles etc all floors)• Sweep and remove litter from landings & stairwell• Check bin chamber and change bins
Weekly	<ul style="list-style-type: none">• Sweep & Mop stairwells• Wipe down doors and framework• Spot clean walls• Dust lighting• Weed and clear beds• Sweep and disinfect bin chambers
Monthly	<ul style="list-style-type: none">• High level dusting and cleaning• Clean and wipe down stairwell furniture (banisters top and banister bottom)• Dust and clean lighting main entrances
As Required	<ul style="list-style-type: none">• Clean spillages• Remove hazards• Unblock bin chutes• Delivery of estate post• Remove bulk waste

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Cleaning Schedule



Hilton House

Daily	<ul style="list-style-type: none">• Litter Pick entire estate grounds empty external litter bins• Check bin chutes• Disinfectant high contact surfaces (door handles etc all floors)• Sweep and remove litter from landings & stairwell• Check bin chamber and change bins
Weekly	<ul style="list-style-type: none">• Sweep & Mop stairwells• Wipe down doors and framework• Spot clean walls• Dust lighting• Weed and clear beds• Sweep and disinfect bin chambers
Monthly	<ul style="list-style-type: none">• High level dusting and cleaning• Clean and wipe down stairwell furniture (banisters top and banister bottom)• Dust and clean lighting main entrances
As Required	<ul style="list-style-type: none">• Clean spillages• Remove hazards• Unblock bin chutes• Delivery of estate post• Remove bulk waste

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Cleaning Schedule



McMorran House

Daily	<ul style="list-style-type: none">• Litter Pick entire estate grounds empty external litter bins• Check bin chutes• Disinfectant high contact surfaces (door handles etc all floors)• Sweep and remove litter from landings & stairwell• Check bin chamber and change bins
Weekly	<ul style="list-style-type: none">• Sweep & Mop stairwells• Wipe down doors and framework• Spot clean walls• Dust lighting• Weed and clear beds• Sweep and disinfect bin chambers
Monthly	<ul style="list-style-type: none">• High level dusting and cleaning• Clean and wipe down stairwell furniture (banisters top and banister bottom)• Dust and clean lighting main entrances
As Required	<ul style="list-style-type: none">• Clean spillages• Remove hazards• Unblock bin chutes• Delivery of estate post• Remove bulk waste

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Cleaning Schedule



Whitby Court

Daily	<ul style="list-style-type: none">• Litter Pick entire estate grounds empty external litter bins• Check bin chutes• Disinfectant high contact surfaces (door handles etc all floors)• Sweep and remove litter from landings & stairwell• Check bin chamber and change bins
Weekly	<ul style="list-style-type: none">• Sweep & Mop stairwells• Wipe down doors and framework• Spot clean walls• Dust lighting• Weed and clear beds• Sweep and disinfect bin chambers
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As Required	<ul style="list-style-type: none">• Clean spillages• Remove hazards• Unblock bin chutes• Delivery of estate post• Remove bulk waste

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