

## **PAN-LONDON CO-ORDINATED ADMISSIONS**

### **SCHEME Year 10 (14-19) Protocol 2024/25**

Regulations require that parents must apply to their Home LA and that the Home LA must coordinate the offer unless the UTC has successfully applied to the DfE for a derogation from co-ordination.

The City does not have any 14/19 schools; however, City of London residents may wish to apply to a UTC/studio school so all authorities will need to prepare for the possibility they will receive an application within co-ordination.

Numbers applying across borough boundaries are likely to be comparatively small. There is no wish to create an overly complicated process for these cases.

1. The City will allow its residents to apply online for 14/19 schools via the eAdmissions website.
2. The closing date for applications is the 31 October 2023.
3. Paper forms will be made available so that anyone supporting a parent can access the form.
4. Once 14/19 School application form is received by the City of London it will share the application data as per the secondary co-ordination process.
5. On receipt of the application data from the City of London, the maintaining LA will process the applicant as part of that co-ordination process.
6. Once the outcome of an application is known for an out-borough child the maintaining LA will share this with the City of London. The outcome letter will be sent by the City of London on the same offer date as the co-ordination process.
7. This protocol should be reviewed annually.